

NEC action list for the May NEC meeting

- 1). HGS and NFO to produce a fresh National Trophies register and present it at the May NEC meeting.
- 2). Area Chairs to notify Mark Hewson of links that do not work on the current National website. Confirming which links that they have found that do not work.
- 3). NFO to up date the signatures to the National bank account removing AB and confirming completion at the May meeting.
- 4). NFO to ensure that the Spring Break committee have full access to the online account to enable them to view and make payments.

This includes a cheque and paying book if required by them.

- 4). AB to send the latest edition of the National Directory and confirm completed.
- 5). All members of the NEC to submit contact details to improve communications. The choice contact is your own. It can be a phone or mobile phone number, email address or choice of social media platforms. The information provided will not be shared outside the NEC without prior approval of the member.

FYI: I am currently testing "Microsoft Teams" which is the next generation of video conferencing similar to skype and includes chat and file sharing options.

- 6). AB to scan the "Guide to 18 Plus to Mark Hewson to be added to the National website.
- 7). NFO to ensure that an up to date copy of the public liability insurance is on the National website.
- 8). HGS and NFO to ensure that National Federation of Plus Groups has registered with the Information Commissioners Officer for General Data Protection Regulations (GDPR) by the May NEC meeting.
- 9). HGS To add Mark Hewson to the plus top table distribution list.

Future Actions

- 9). All areas are pledged to pay their yearly levies by the November NEC meeting.
- 10). NFO to submit public liability insurance quotes at the November NEC meeting.

Standing Items for 2020

- 1). All groups and area committee's to submit completed risk assessments.
NFO to confirm at each meeting how many they have received.
- 2). HGS to produce a list of National trophies and their whereabouts and presenting this list at every NEC meeting.
- 3). Area chairs are pledged to submit their reports for the NEC meeting to HGS or NEC administrator no later than 10 days prior to the meeting.
- 4). Area chairs are pledged to maintain a banned list of members from their areas. To share this with other area membership officers within GDPR. Area chairs to confirm this has been actioned. Furthermore advised to any further entries at each meeting. There is no National banned list.