

## Pre AGM Minutes February 2007

### **Attendees:**

John Smith	National Chairman	(NC)
Adrian Barnard	National Finance Officer	(NFO)
Emma Dunning	Honorary General Secretary	(HGS)
Tina Bunyan	Southern Area Chair	(SAC)
Tracy Thorn	North Thames & Chiltern Area Chair	(NT&CA)
Joe Gurney	East Anglia Area Chair	(EAA)
Robert Jones	Northern Area Chair	(NAC)
Adam Redshaw	Midland Area Chair	(MAC)
Gemma Battrum	London & South East Area Chair	(LSE)

Gerry Edwards      Vice President      (VP)

Meeting opened by National Chairman, John Smith. The NC welcomed everyone to the Pre-AGM Meeting and advised that we have a lot to cover in a short space of time before the first Annual General Meeting in its new format.

### **Item 2: Apologies for Absence**

Sandra Brogan      (VP)

### **3: Acceptance of the Minutes of the November 2006 NEC Meeting.**

Proposed:    MAC

Seconded:    NAC

Abstention:    0

Against:      0

Carried Nem com

### **4 Matters arising thereon**

No Matters arising from the November minutes.

### **5. Election of the Vice Chairman**

Robert Jones – Northern Area Chairman is the longest serving member on the new NEC.

Proposed:    MAC

Seconded:    SAC

Carried Nem Com. Robert Jones elected as Vice Chairman

### **6. Finance**

NC explained that at this AGM we would be asking for the acceptance of the 2005 accounts. These have been audited and if they are passed then the 2006 accounts can be audited and presented at a later meeting. A lot of work has gone into preparing these accounts in light of the comments made at the 2006 ANC in Coventry.

### **7. Equalities, Code of Conduct.**

The NC explained that after discussions at the November NEC meeting he thought it would be practical for the Federation to have an Equalities Statement and a Code of Conduct. The HGS said that as she is resigning in her current role for reasons explained to the NC she would have time to do this and wanted to continue work for the Federation but that this could be covered better in item 8.

### **8. Constitution and Sub-Committee**

During the last year since Area Lead was adopted there has been a number of problems highlighted with the current constitution. The HGS raised that she had received comments that it was un-workable and has offered to set up a sub-committee to re-do the constitution and correct the problems raised. There are discrepancies with the constitution which should have met the Area Lead

document which was adopted at the 2005 ANC. Along with this she will also do the Code of Conduct from the discussions at the November meeting and the Equalities statement.

Motion: That Emma Dunning be appointed as a Sub-committee Chairman for the Constitution, Code of Conduct, Standing Orders and policies.

Proposed: MAC

Seconded: NAC

Carried Nem Com.

### **9. AGM Procedures**

The NC explained that we should have a short break between this Pre meeting and the AGM. Dave Filer is currently setting the room up and that he hopes we will have a good AGM. The NC wanted to clarify what the number of delegates presented would form a quorate. The HGS advised that in the current constitution that wording of the Quorate level is very confusing and this is something that she will look at, the constitution on the website states that it is half the number of Area Representatives which is what it should be for NEC meetings, not the AGM. The NAC showed John the appropriate article number within the constitution and Joe explained that this is the correct version. The HGS said this would be confusing to the members if they had looked at the constitution on the website and that the NC should cover this at the beginning of the AGM.

### **10. AGM Agenda**

The NC advised that during the motions only NEC members presenting Motions on their Area's behalf should speak. The AGM agenda covers a lot, what would normally take 2 days and that it will be tight on timing, which he and the HGS will monitor to make sure we are on track to cover everything.

### **11. Awards**

An incamera session was held about whom is presenting awards and if there had been any submission. The NC advised that this would take place during the evenings events.

### **12. Honorary Officials**

Proposal to elect Gerry Edwards and Sandra Brogan as the Federation's Vice Presidents.

Proposed: NAC

Seconded NT&C

Carried Nem Com

Meeting closed and the NEC proceeded to the AGM meeting.