

# **National Federation of Plus Area's**

## **National Executive Meeting – 20 November 2010**

The Quadrant Business Centre, Coventry CV1

Present

### **Vice President**

Gerry Edwards (Morning Session only)

### **General Purpose Committee**

National Chairman – Adrian Barnard

Honorary General Secretary – James Oliver

National Finance Officer – Mark Harrington (Morning Session only)

### **Area Representative**

Midland Area – Erica Knight

Anglia and South East Area – Chris Mann

North Thames & Chiltern Area – Matt Dickinson

Southern Area – Janet Rintoul

Northern Area – John Smith

### **Observers**

Francis Wallington – Health & Safety

Corinna Teale – AGM coordinator

Becki Cooke – BREAN Coordinator (BREAN only)

Adam Redshaw – BREAN item only (BREAN only)

### **1 Open Meeting**

Adrian Barnard opened the meeting at 10.15 welcomed the GPC, Observers and NEC present.

### **2 Meeting Procedures**

James Oliver Honorary General Secretary gave the meeting a short review of the procedures for the meeting.

### **3 Acknowledged of Proxies**

Northern Area – John Smith

John Smith was acknowledged to the Northern Area representative for this meeting.

Apologies for Absence

No apologies were received.

### **4 Minutes of the August 2010 meeting**

#### **4.1 Points of Accuracy**

Janet Rintoul mention the Reading was spelt wrong in the minutes,

#### **4.2 Acceptance of Minutes**

The Minutes were proposed by North Thames & Chiltern Area

Seconded by Midland Area

#### **4.3 Matters arising thereon**

Mark Harrington mention that Soton Friends did not submitted a risk assessment for the BBQ.

Adrian Barnard congratulated the NEC in completing the age statistic so promptly to Mark Harrington so that Mark could pass the information on to the Federation insurers.

### **10.3**

James Oliver mention that the £5 gift voucher is still valid motion on the table

Motion to withdraw £5 gift voucher

Proposed by Midland Area  
Seconded by North Thames & Chiltern Area

For – 4  
Abstention – 1  
Against – 0

Carried

### **Plus 70<sup>th</sup>**

Chris Mann said that his area is doing a event to mark the 70<sup>th</sup> Anniversary of Plus however A&SEA is waiting on the date of the Royal Wedding for confirming their date.

### **4.4 Action List**

- 1 Risk Assessments – ongoing
- 2 Membership details – Done
- 3 Area Bank Accounts Updating signatory – Ongoing
- 4 Plus Platinum Jubilee – Ongoing
- 5 National Trophy Register – Ongoing
- 6 National Vice Presidents on to the National Bank A/c – ongoing
- 7 Upper Age Limits in PLUS – Done

Mark Harrington said that there is no upper age limit but it down to an individual area judgement and the risk assessment for the event.

- 8 Facebook Invitation – Cancelled
- 9 Membership Renewal November NEC meeting – Done
- 10 Insurance Meeting – Ongoing
- 11 Food Safety Course – Done
- 12 Business Plan Update – Done
- 13 Web Servers Invoice – Done

### **5 Officers reports (No verbal report will be taken)**

#### **National Chairman**

No Questions for Adrian Report

#### **Honorary General Secretary**

Janet Rintoul mentions that Dear Deride has having difficult contacting HGS through the flexitel number however they will be redirected to Janet number.

#### **North Thames & Chiltern Area**

Barnet Quest was mention by Matt Dickinson as Barnet group has only one member under 35 therefore Barnet Plus would by non existence, Francis Wallington ask Matt about the number of the free groups in the Area joining PLUS, Matt said that there are none at the moment free groups have a lot of members but fold quickly, once a cost becomes involved however they did approach a free group in difficulty recently but this approached was turn down.

#### **Northern Area**

John Smith said that no PNM turn up for the new members night but they did have many enquiries before hand. Lincs Quest is still the biggest in the area, Corinna Teale highlighted

the fact of what might happen if the founders of Lincs Quest left the group. John Smith respond saying Liz and Geoff are starting to get other people help out in the group.

### **Southern Area**

Janet Rintoul raised a matter regarding the membership card which the NEC respond to Janet the correct approached to take in regard to this matter.

The reports where proposed by Midland  
Seconded by Northern Area

Carried

## **6 Finances**

### **6.1 National Finance Officer Report**

Income            £3,128.51  
Expenditure    £2,824.44

Current Assets £22,720.34

Mark Harrington then went through the major transactions for the year in the accounts.

Mark said also he has still raise the invoices for people to attend the activities workshop to the areas

Motion to move the VAT liability into the Reserves

Proposed by Midland Area  
Seconded by Northern Area

Carried

### **6.2 Outstanding Debts**

No outstanding debts from the Areas for the general levies

### **6.3 General**

No Risk Assessments received during this period

## **7 Membership Fee 2011**

John Smith proposed that 9.1.3 of the model area constitution is suspend for 2011 and that the membership fee remain at £25.00 for 2011

Proposed by Northern Area  
Seconded by Southern Area

Carried

## **8 Insurance**

Total Membership as at November stands at 444

Mark Harrington mention that he has received the quote for they year 2011 agree, for Mark say to our insurers that the membership is 444.

## **9 Election / Co-option of National Officers**

### **9.1 NEC Administrator**

None

## **9.2 Training Officer**

None

## **9.3 Publicity Officer**

None

## **10 National Meeting**

### **10.1 Dates for National Meeting**

The 2011 meeting dates were set at the following dates

14 May 2011

13 August 2011

19 November 2011

18 February 2012 6<sup>th</sup> National Annual General Meeting

### **10.2 Annual General Meeting 2011**

James Oliver went through the timetable for the conference for submitting motions and reports and items for National Debate. James Oliver mention the various trophies for award and what is the requirement for each trophy, Charles Padgham Training Trophy will be judge on what training has occurred, and what the outcome of the training was.

Corinna Teale then explained about the hotel we will using, The Hind can accommodate up to 60 people but have overflow hotels nearby and describe the various options available to people attending.

## **11 Training**

Francis Wallington presented to the NEC his Food Safety Budget, Janet Rintoul mention that she had formal backing from her area to proceed with the event. Francis Wallington said that he has two venues in mind near where he lives in Staffordshire for the training. Francis said two comes of this event would be

Get Training going in PLUS again

Formal Qualification which is more relevant in PLUS

The Qualification gained will allow you to serve food to the general public at fete's or festivals. Janet Rintoul said that only three or four in her would be willing to attend, John Smith we – NEC can make a decision now since we have enough information at hand. Mark Harrington suggested NEC funds 50% & area 50 %, however this was rejected as difficult.

John Smith proposed the following motion

The PLUS accepts Francis Wallington proposal and that the NEC funds the event and charges people attending the event £10

Proposed by Northern Area

Seconded by Anglia & South East Area

For – 4

Abstention – 1

Against - 0

Carried

## **12 Business Plan**

Various cosmetic changes to the Business Plan were proposed by Southern Area when they discussed it.

### **12.1 2012 Olympics**

James Oliver mention that after the games had finished in 2012 there will be a lot of good sporting venues that will can be used by community based organisation national including PLUS. James Oliver gave examples to the NEC.

## **13 Publicity**

### **13.1 Website**

John Smith gave an up date on the national website, a solution to give members longer membership was agreed however membership officers will go delete older expired members. John Smith is concerned about the low use of his website. John Smith hopes to up load Druggal Commons in early 2011.

### **13.2 Press Competition**

Only groups submitting entries are Lincs Quest, Abingdon and Redbridge.

### **13.3 General**

Matt Dickinson said that while searching through Google, he has notice that a few groups external websites are out date some by many years. Perhaps Area chairmans should remind groups to update their websites or delete them.

## **14 Development**

Open  
None

Closed  
None

Barkingside is now transfer to Midland Area.

Francis Wallington mention that sources of grant aid exists and involves PLUS finding theses grants.

## **15 Activities**

Adrian Barnard went through the area diary for 2011

### **15.1 BREAN**

Becki Cooke gave the NEC an update of how BREAN is progressing; two bands are now book to appear, booking forms to be sent to Adrian and Tina. Becki will be the person point of contact for the reporting of all accidents on site while PLUS is present, however Mark Harrington as a first aider will be present. Carvery will on Sunday however this will be extra to main BREAN charge.

### **15.2 SEAT**

This will be run by Adrian Pool competition bookings to Adrian at the very latest 12 hours before the event is run so that Adrian can work out who will play who.

### **15.3 Other National Scale Events**

SADY

Corinna Teale mention that SADY has run it course, looking a new event in Anglesey, thanked Francis Wallington for finding the venue. Corinna said this would be advertised as a walking holiday.

No date for Kings Lynn Summer break weekend or WASH at present.

NGOOT will be happening in August bank holiday weekend, near Andover venue. It will have a 70<sup>th</sup> Anniversary theme.

## **16 Any Other Business**

### **16.1 Investing in Members**

Francis Wallington remind NEC that looking at the balance sheets of the area's notice they have a spare funds to help with training of members asks area's to think of ways to use these funds to investing in training courses for members. Janet Rintoul said you can not force people to train.

### **16.2 Publicity**

John Smith introduce a short debate about PLUS in the fact we fail to market PLUS to new members properly once they join the federation. NEC had a debated over the three words which

HOW

WHAT

WHY

## **17 Date Time and Venue of Next Meeting**

19 February 2011 Pre AGM meeting the Hind Hotel, Wellingborough 9.00am

## **18 Close Meeting**

Adrian Barnard closed the meeting at 4.45pm.